

What is Arbor?

Arbor is a cloud-based system that helps our school work more efficiently. The Parent App allows you to easily stay up to date with your child's school life and update their information.

You can access the Parent Portal on Google Chrome using a computer or laptop, or download the Parent App from the App Store or Google Play on your phone (Android 5.0 or iOS 10.0 and above).

What is the Arbor App used for?

- To view your child's Timetables
- To view clubs which they attend and the times for them
- To log any absences for your child
- Send/Receive communications from the school
- Notify of medical appointments
- Uniform queries

To report an absence or medical appointment, you can also call us on:



01295 224300 option 1



www.northoxfordshire-academy.org



Arbor

PARENT PORTAL AND APP

For All School Communications



North Oxfordshire Academy
The best in everyone™
Part of United Learning

How To Get Started

Get the app for free

Android

Go to your Play store and search for 'Arbor'. Click the top option. Click **Install** to download the Parent App. Once it has installed, click **Open**.

IOS

Go to your App Store and search 'Arbor'. Click the top option. Click **Get** to download the Parent App.

i Please Allow Push Notifications

Logging in for the first time?

- Wait to receive a welcome email from the school with a link to set up a password. This will be to the email you provided in your application. **(this step cannot be done via the app)**
- Once you complete the instructions to 'reset your password', you will receive another email asking you to follow the link to change your password.
- i** If your child attends more than one Arbor school, you will be prompted to select the correct school
- As a security step you will be asked for your child's DOB, once entered click verify. You now will have access to Arbor via a browser or the Arbor app.

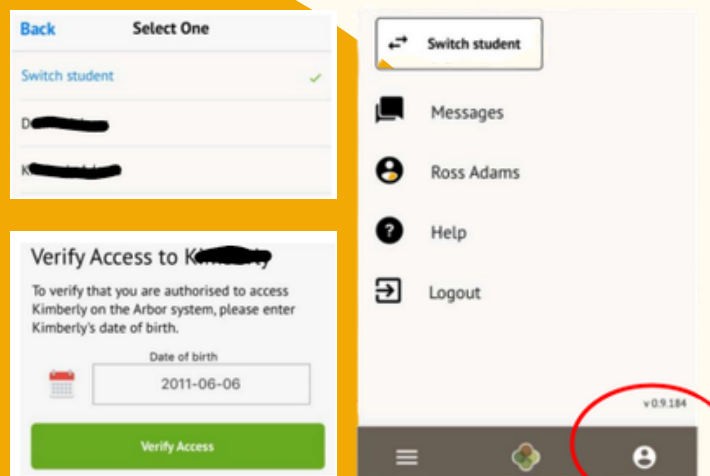
Getting logged in

- Now you have set up an account you can use your email address and password to log in.
- i** If you have a child at more than one Arbor school, you will be asked to select the appropriate school in this instance you would select North Oxfordshire Academy.

Switch between your children's accounts

** if multiple siblings attend our school*

- Tap the **profile** icon, then select switch student. ** Image Below
- Select which child you are wanting to view. You may have to verify their DOB.



- i** The profile icon also allows you to see any communicated messages we have sent to you as a parent/guardian

Using the App

Once logged in, you will see your child's Arbor profile. From here you will see:

- Important notices
- Your child's timetable / calendar
- Their attendance %

Tap this icon to go to the main dashboard, here you can:



- See behaviour points
- **Log Absences** - This can be done by selecting the attendance action - then the log absence green tab.
- i** **You can only record same-day absences, so for any extended or future absences, please contact us.**

Select the profile icon to:



- Switch students
- Log out of the app
- **Read and send messages to us** - This can be done by selecting messages - tap the green button - send a new message.

You can update your mobile number and address in the app by going to the dashboard, selecting Profile, and editing your contact details.

Please ensure your contact details are kept up to date at all times.